



SQL

Business Software

RHB

Reflex Premium Plus

USER GUIDES

**Real-time bank feeds transactions &
Auto bank reconciliation**



RHB Reflex

The Number 1 Accounting Software
Trusted by more than 250,000 businesses



www.SQL.com.my

Integrate with bank seamlessly

Table of Contents

User Linking.....	2
Create Database in SQL Account	2
Maintain Bank Account in SQL	3
Link RHB Reflex Account	4
Bank Balance Inquiry	8
Payment Initialization	9
Maintain Supplier Details	9
Payment mode	11
RHB 3 rd Party Transfer (RHB to RHB).....	11
Payment - IBG.....	13
Payment – Instant Transfer	15
Payment – DuitNow.....	17
Payment – JomPay	19
Payment Status Update.....	21
Bank Reconciliation	22
Unlink RHB Reflex Account.....	24
Support Channel	25
RHB Reflex User Linking User Guide.....	25

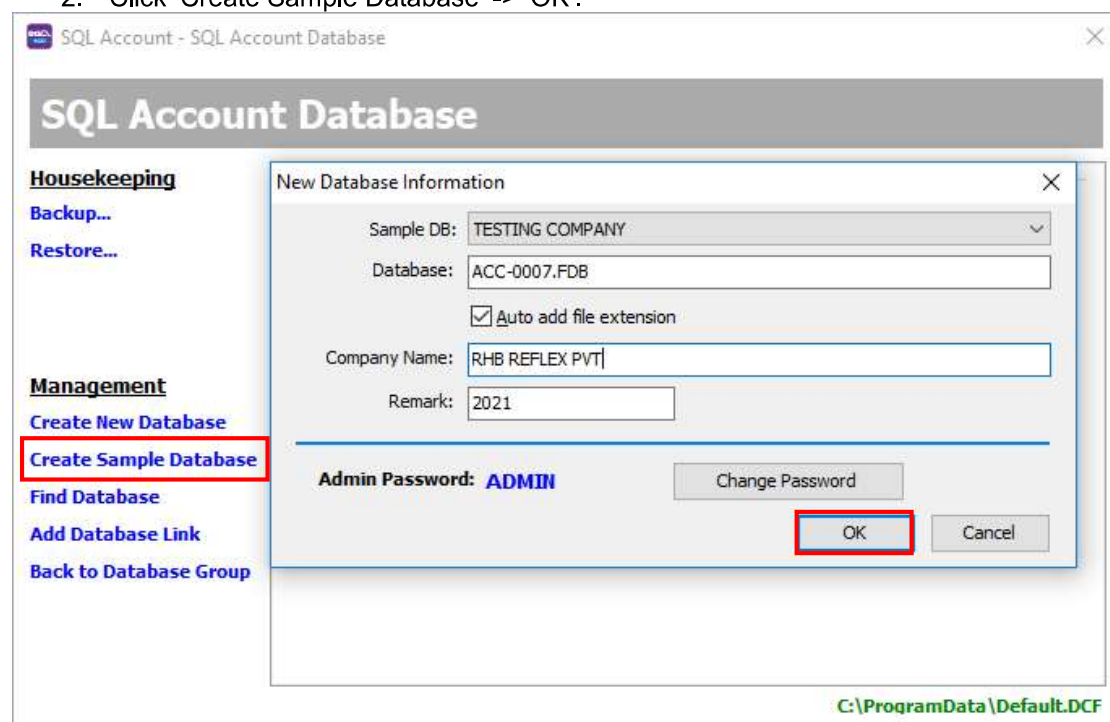
User Linking

Create Database in SQL Account

1. Launch SQL Accounting software.
Existing SQL user - Log on as usual
New SQL user - Click '...' to create database.

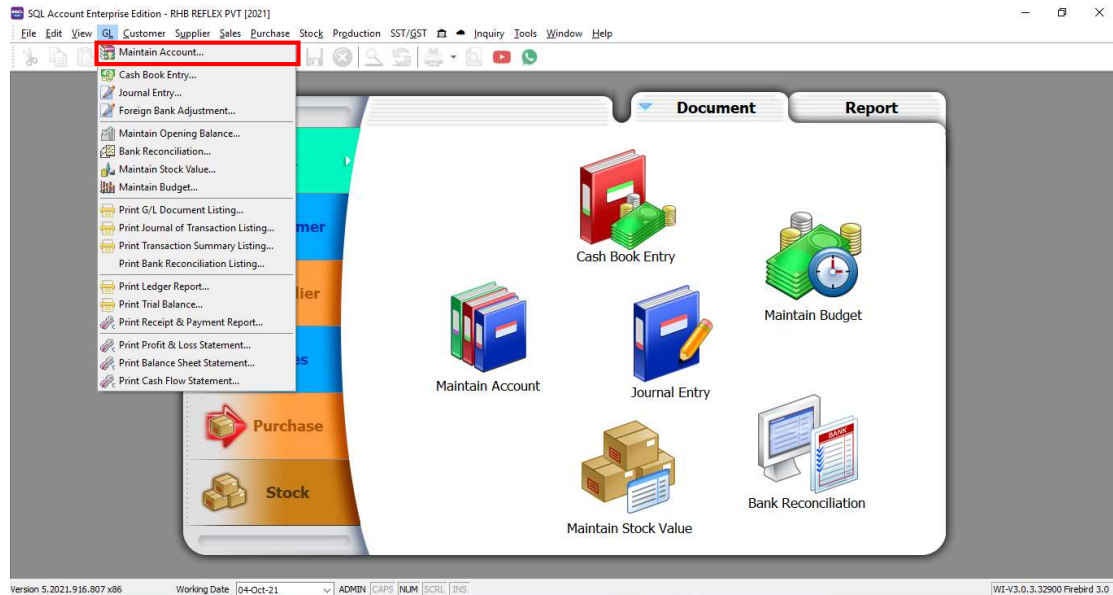


2. Click 'Create Sample Database' -> 'OK'.

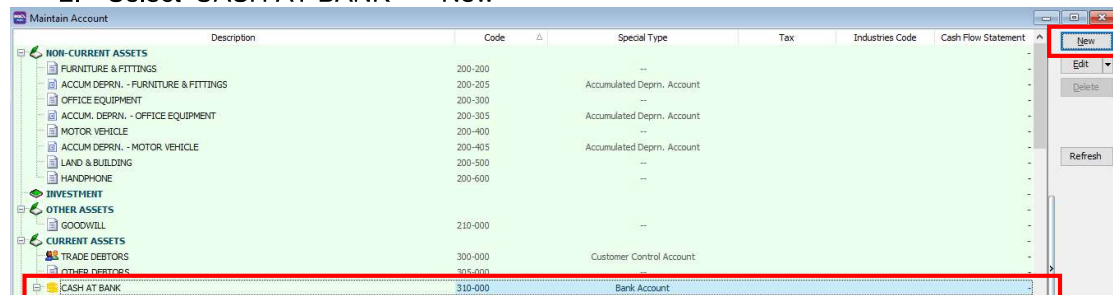


Maintain Bank Account in SQL

1. Select 'GL' menu -> 'Maintain Account'



2. Select 'CASH AT BANK' -> 'New'



3. Fill in the information and click "OK".
Blue box is the mandatory field.

Account - RHB

GL Code: 310-005

Description: RHB

Tax : [v]

☒ Special Account Type :-

- ☒ Bank Account
- ☐ Cash Account
- ☐ Deposit Account
- ☐ Customer Control Account
- ☐ Balance Stock Account

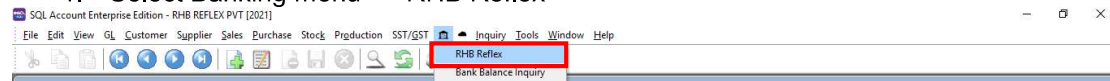
Cash Flow Statement Type

- ☒ None
- ☐ Cash Flow From Financing Activities

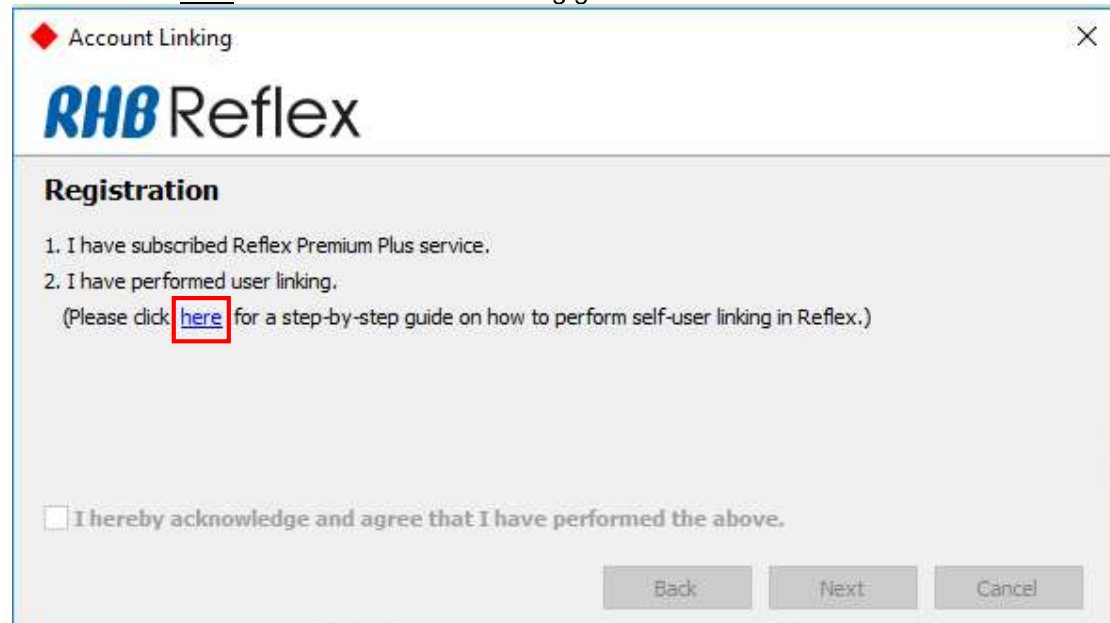
OK Cancel

Link RHB Reflex Account

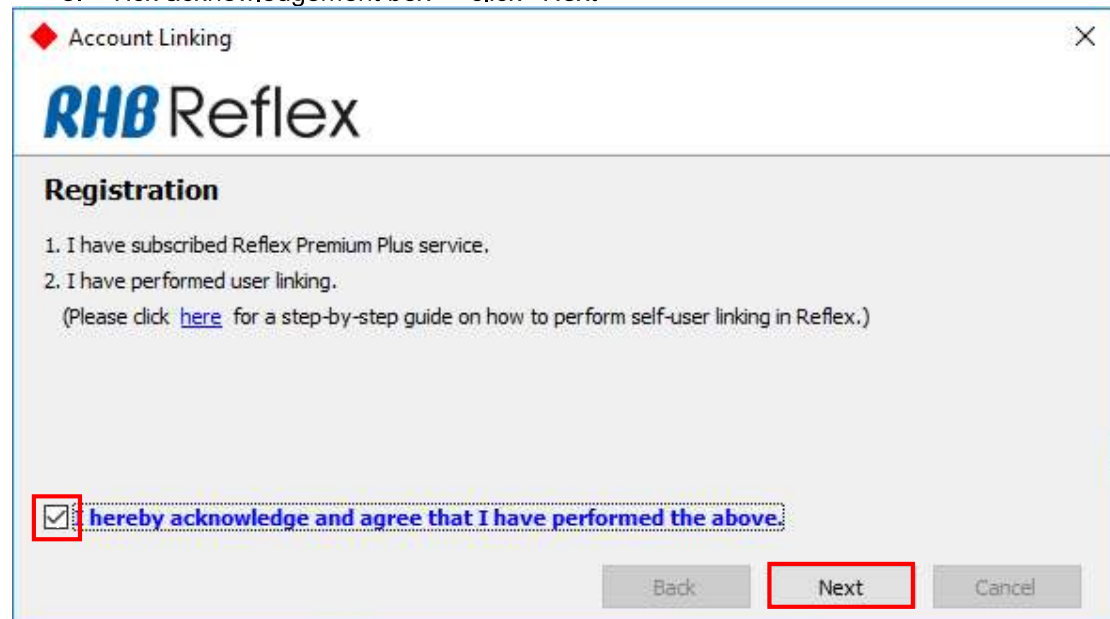
1. Select Banking menu -> 'RHB Reflex'



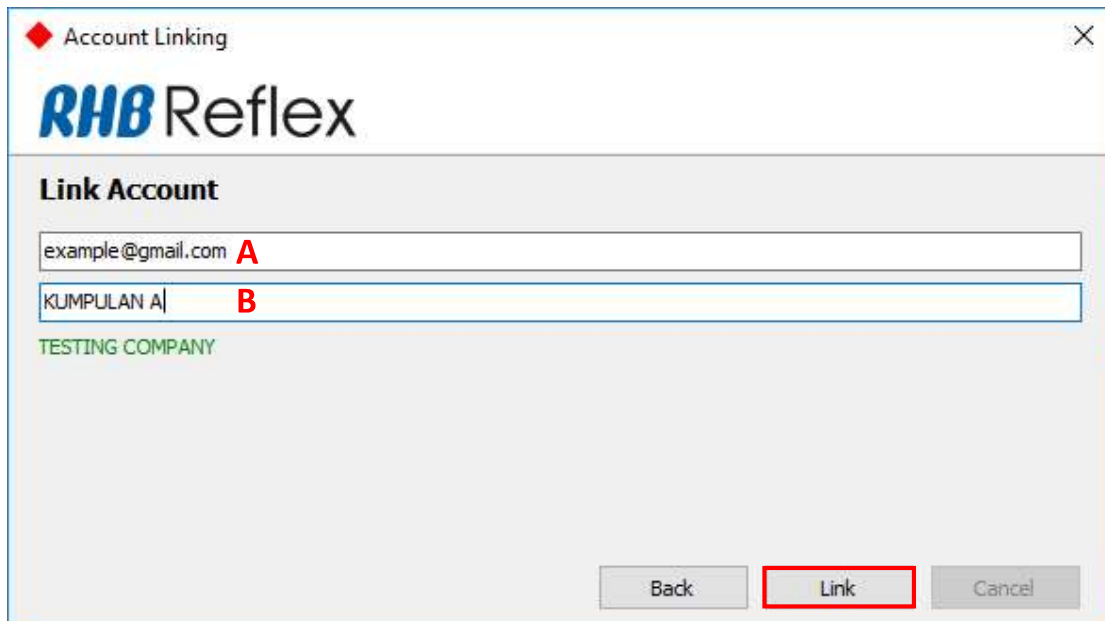
2. Click 'here' for RHB Reflex user linking guide



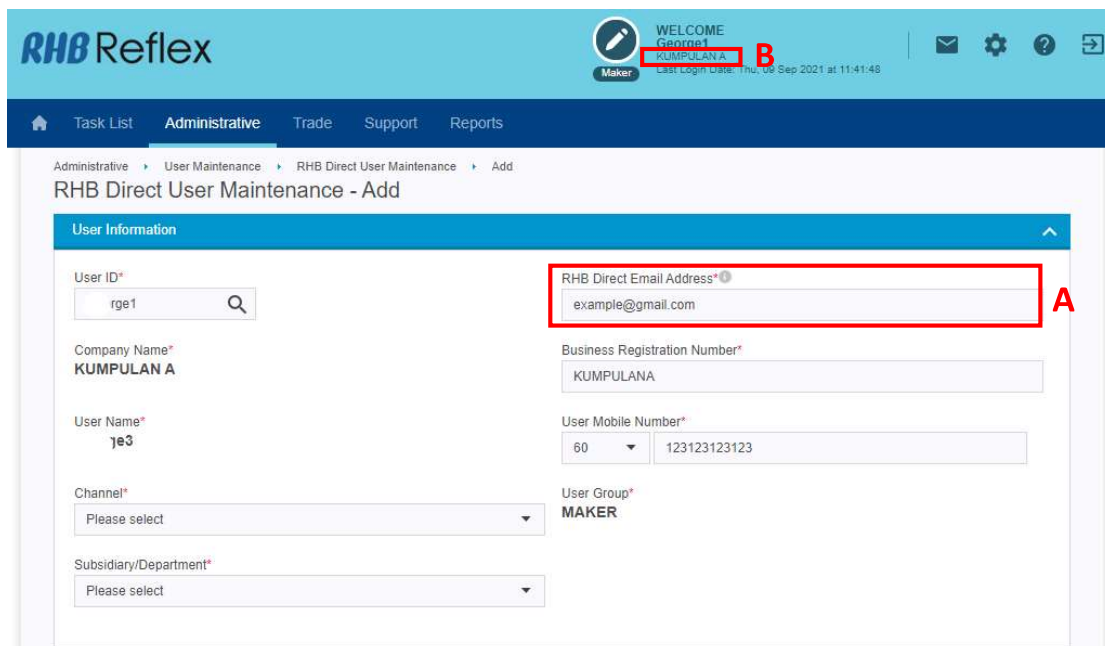
3. Tick acknowledgement box -> click 'Next'



4. Fill in the information
 - A. Registered RHB Direct user email address and
 - B. Account name/business name.
5. Click 'Link'

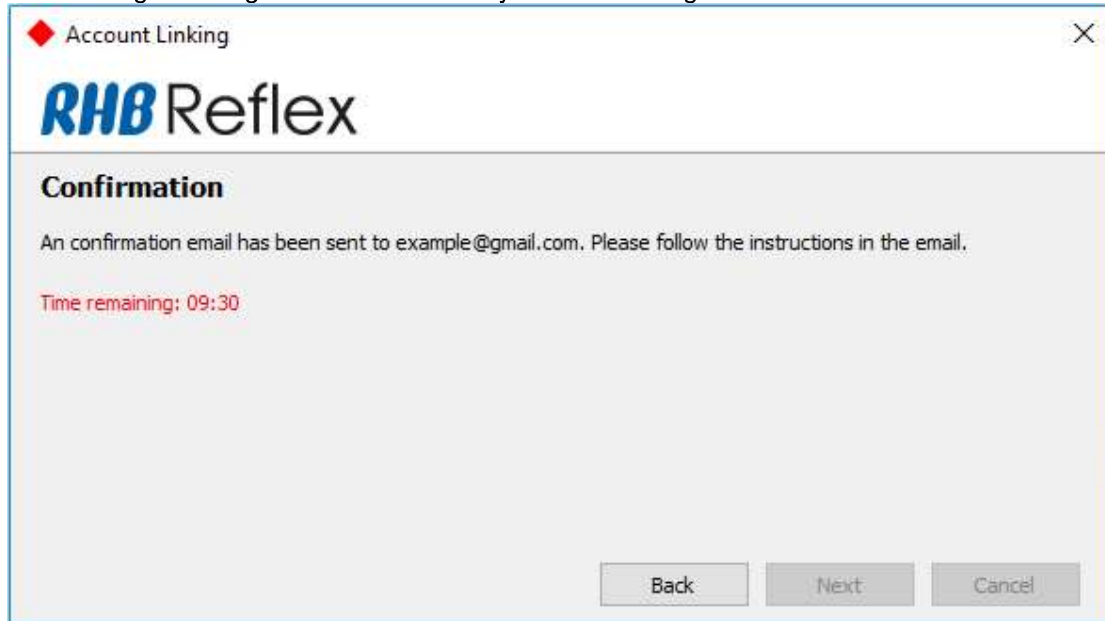


The image shows a dialog box titled "Account Linking" with the RHB Reflex logo. It contains a "Link Account" section with two input fields. The first field is labeled "A" and contains the email address "example@gmail.com". The second field is labeled "B" and contains the business name "KUMPULAN A". Below these fields, the text "TESTING COMPANY" is displayed. At the bottom right, there are three buttons: "Back", "Link" (which is highlighted with a red rectangle), and "Cancel".

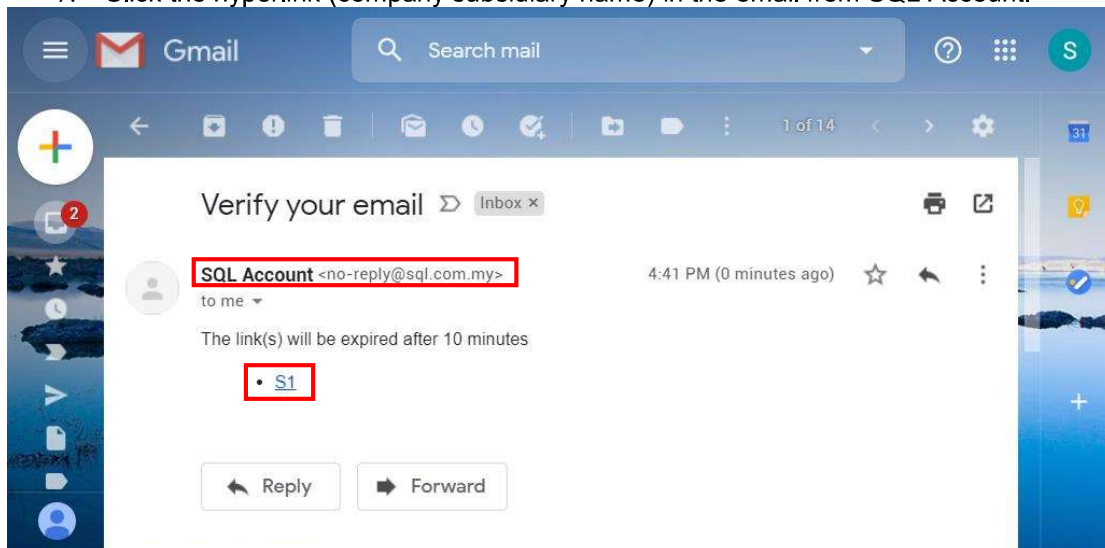


The image shows the "RHB Direct User Maintenance - Add" form in the RHB Reflex application. The form is titled "User Information" and contains several input fields. The "RHB Direct Email Address*" field is highlighted with a red rectangle and labeled "A", containing the email address "example@gmail.com". Other fields include "User ID*" (rge1), "Company Name*" (KUMPULAN A), "Business Registration Number*" (KUMPULANA), "User Name*" (je3), "User Mobile Number*" (60 123123123123), "Channel*" (Please select), "Subsidiary/Department*" (Please select), and "User Group*" (MAKER). The top right of the form shows a welcome message for "GROUPE KUMPULANA" and a login date of "Thu, 02 Sep 2021 at 11:41:45".

6. Login the registered email to verify the user linking within 10 minutes.



7. Click the hyperlink (company subsidiary name) in the email from SQL Account.



8. Assign RHB bank account to the desired payment method.

The screenshot shows the 'Account Linking' window for RHB Reflex. It features a 'Bank Account' section with a table. The table has columns for 'Account No.', 'Payment Method', 'Code', 'Description', and 'Currency'. The 'RHB' payment method is selected and highlighted with a red box. Below the table, there is a list of account numbers and a 'Fetch All' button.

Account No.	Payment Method	Code	Description	Currency
1230	310-001	310-001	RHB	---
1248		310-002	MAYBANK-VISA	---
1240		310-003	MAYBANK-MASTER	---
		310-004	HSBC - USD ACCOUNT	USD
		310-006	HSBC - S\$ ACCOUNT	S\$
		320-000	CASH IN HAND	---
		325-000	PETTY CASH	---
		4534	INSTALLMENT RECEIVABLE	---

Below the table, there is a list of account numbers: 310-000, 4534, 320-000, 325-000, 330-000, 340-000, 350-000, PREPAYSUPP, and 400-000. A 'Fetch All' button is located at the bottom right.

9. Click 'Finish'

The screenshot shows the 'Account Linking' window for RHB Reflex. It features a 'Bank Account' section with a table. The table has columns for 'Account No.' and 'Payment Method'. The 'Finish' button is highlighted with a red box.

Account No.	Payment Method
21412900211230	310-001
21412900211248	
61412900024420	

At the bottom, there are three buttons: 'Back', 'Finish', and 'Cancel'. The 'Finish' button is highlighted with a red box.

10. Click "OK", your RHB Reflex bank account have now linked.

The screenshot shows an 'Information' dialog box with a message icon and the text 'Your RHB Reflex is now linked with SQL.' The 'OK' button is highlighted with a red box.

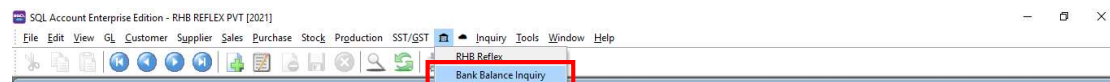
Information

ⓘ Your RHB Reflex is now linked with SQL.

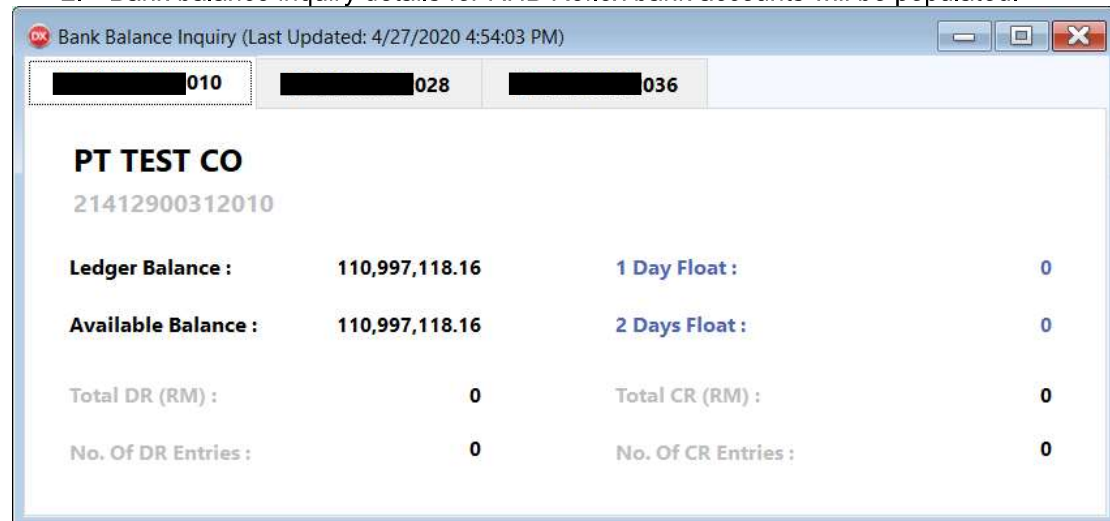
OK

Bank Balance Inquiry

1. Select Banking menu-> 'Bank Balance Inquiry'



2. Bank balance inquiry details for RHB Reflex bank accounts will be populated.



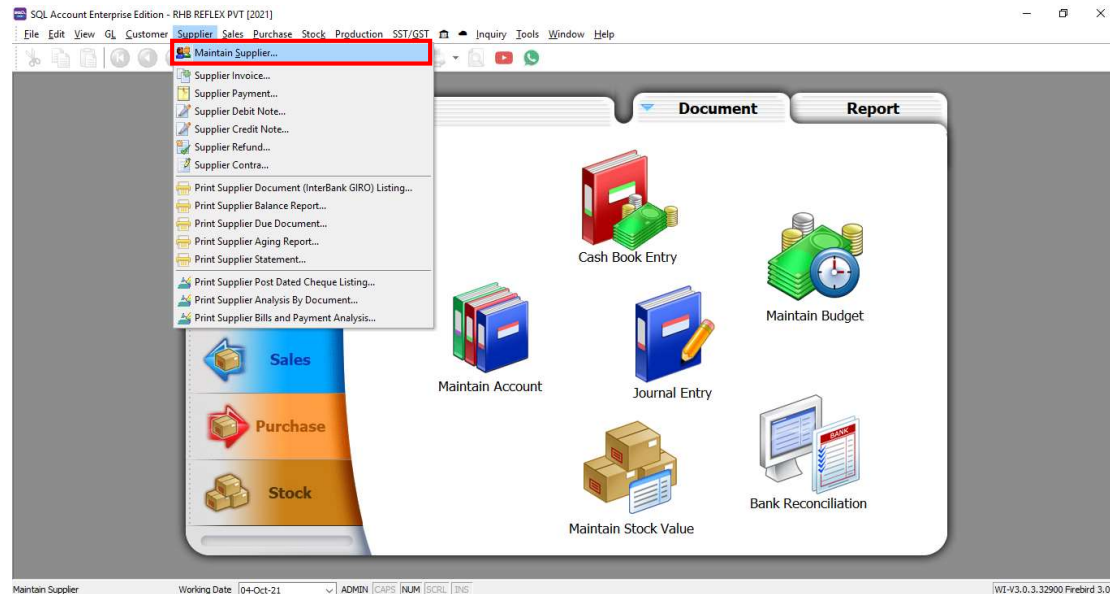
Ledger Balance :	110,997,118.16	1 Day Float :	0
Available Balance :	110,997,118.16	2 Days Float :	0
Total DR (RM) :	0	Total CR (RM) :	0
No. Of DR Entries :	0	No. Of CR Entries :	0

3. Close the window and reopen for real-time updated balance.

Payment Initialization

Maintain Supplier Details

1. Select Supplier menu -> 'Maintain Supplier'



2. Click 'New'

Company Name	Code	Company Category	Attention	Phone 1	Currency	Outstanding
ABCD CO.	400-A0001	----	----	----	---	0.00
CELCOM (M) COMMUNICATION BHD	400-C0001	----	MS SIM	03-56801313	---	10,534.00
DIGI COMMUNICATION BHD	400-D0001	----	MR DELFO	03-56016016	---	3,420.00
ERICSSON SUPPLIER BHD	400-E0001	----	MR ERIC	03-56099877	---	87,218.80
George	400-G0001	----	----	----	---	18.72
LION HPHONE ACCESSORIES SDN BHD	400-L0001	----	MR WOO	03-57989487	---	665.50
MAXIS COMMUNICATION BHD	400-M0002	----	MR MAX	03-59012012	---	0.00
MOTOROLA SUPPLIER BHD	400-M0001	----	MS MAY	03-90210987	---	(10,000.00)
NOKIA CORP LTD	400-N0001	----	MR ANDERSON	00-029-948476	USD	(10,000.00)
SHER	400-S0001	----	----	----	---	(10.00)
WORLDLINE COMMUNICATION SDN BHD	400-W0001	----	MS HO	03-33429898	---	10,000.00

New Edit Delete Save Cancel More Refresh Detail

3. Fill in supplier details and click "Save"

Maintain Supplier

Company: George

Control A/C: 400-000 Code: 400-G0001 Supp. Category: --- GST. No.: ---

General Note Tax Bank Account

Branch: BILLING

Address:

Coordinate: 0, 0 Map Direction

Attention:

Phone: Mobile: Fax:

Email:

Area: --- Credit Terms: 30 Days Statement: Open Item

Agent: --- Credit Limit: 30,000.00 Aging On: Invoice Date

Currency: --- Price Tag: ---

Save Edit Delete Cancel More Refresh Detail

4. Select 'Bank Account' -> click '+'

- i) Select Bank for RHB 3rd Party Transfer, IBG and Instant Transfer.
Fill in information below:
- Bank account number
 - Bank account name
 - ID Type (Business Reg No / New IC / Old IC / Passport / Police ID / Army ID)
 - ID number

- ii) Select JomPAY for Bill Payment
Fill in information below:
- JomPAY biller code
 - JomPAY reference 1

- iii) Select DuitNow for DuitNow proxy transfer
A. Beneficiary name
B. DuitNow proxy ID type (NRIC/ Passport No./ Army ID/ Mobile No./ Business Reg No.)
C. ID number

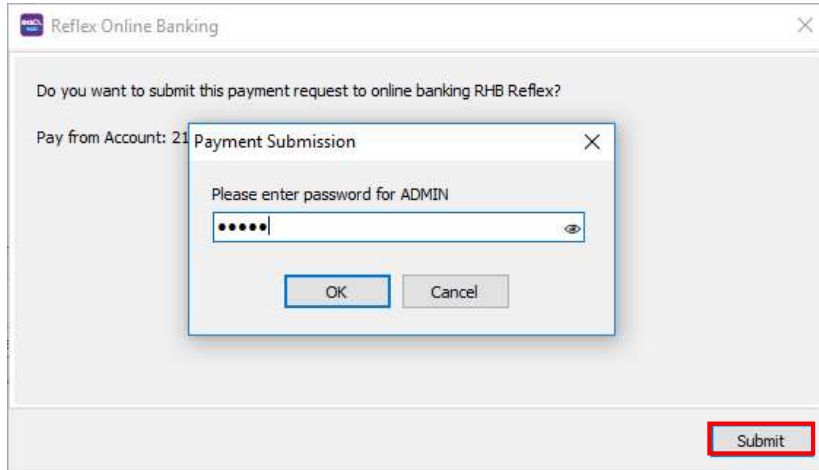
Payment mode

RHB 3rd Party Transfer (RHB to RHB)

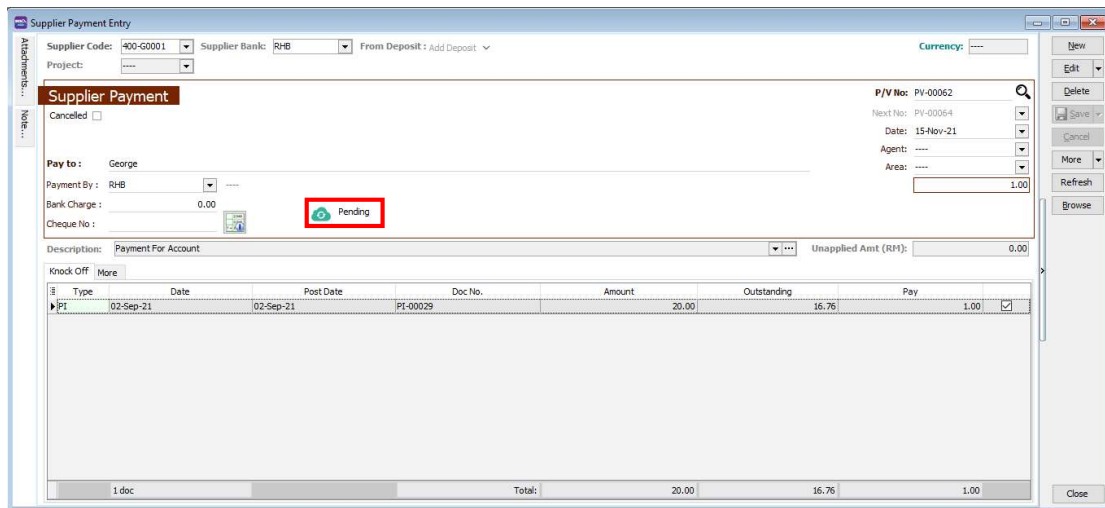
1. Select Supplier -> Supplier Payment -> click "New"

2. Select Supplier Code : created in Maintain Supplier
3. Select Supplier Bank : RHB crediting bank account
4. Select Payment By : RHB bank account
5. Select Date (Payment date)
 - Future dated payment will be submitted to Reflex if future date is selected.
6. Click "Save".
7. Reflex Online Banking will be pop-out, click "Submit" to proceed.

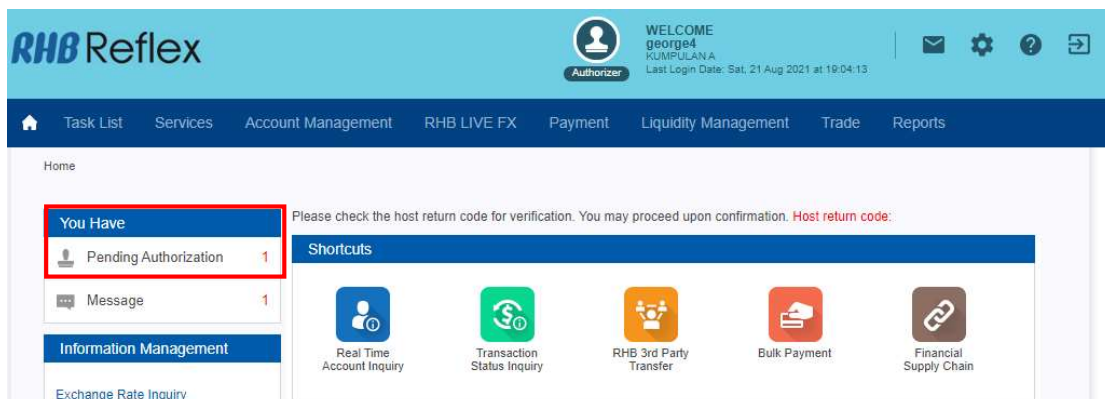
8. Enter SQL password and click “Submit”.



9. Payment status will be populated after submission. Successful payment initiation status is “Pending”, otherwise please refer to the error message is shown or refer RHB Reflex for further details.



10. Login to RHB Reflex for payment authorization.



Payment - IBG

1. Select Supplier -> Supplier Payment -> click "New"

SQL Account Enterprise Edition - PVT SQL Account [2020]

File Edit View GL Customer Supplier Sales Purchase Stock Production SST/GST Banking Inquiry Tools Window Help

Supplier Payment Entry

P/V No.	Date
PV-00002	1/6/2019
PV-00046	1/6/2019
PV-00005	1/7/2019
PV-00006	1/7/2019
PV-00045	2/19/2019
PV-00049	7/9/2019

Currency	Amount	U/A Amount
----	30,000.00	30,000.00
----	1.00	0.00
----	10,000.00	10,000.00
----	10,000.00	10,000.00
----	1,000.00	0.00
----	1,310.00	0.00

6 vouchers

52,311.00 50,000.00

Invoice/ Debit Note Knock Off

Type	Date	Document No.	Org. Amount	Outstanding	Paid Amt.
<No data to display>					

doc

Supplier Payment Working Date: 4/27/2020 ADMII CAPS NUM SCRL INS WI-V3.0.3.32900 Firebird 3.0

2. Select Supplier Code : created in Maintain Supplier
3. Select Supplier Bank : Non RHB crediting bank account
4. Select Payment By : RHB bank account
5. Select IBG payment mode.
6. Select Date (Payment date)
– Future dated payment will be submitted to Reflex if future date is selected.
7. Click "Save".
8. Reflex Online Banking will be pop-out, click "Submit" to proceed.

Supplier Payment Entry

Supplier Code: 400-G0001 Supplier Bank: Maybank From Deposit: Add Deposit

Project:

Supplier Payment

Cancelled ☐

Pay to: George

Payment By: RHB

Bank Charge: 0.00

Cheque No:

Description: Payment For Account

Knock Off: More

Type	Date	Post Date	PI
PI	02-Sep-21	02-Sep-21	PI

1 doc

Total: 20.00 16.76 1.01

Reflex Online Banking

Do you want to submit this payment request to online banking RHB Reflex?

Pay from Account: 48

Submit

Supplier Payment Entry

P/V No: PV-00063

Next No: PV-00064

Date: 15-Nov-21

Agent:

Area:

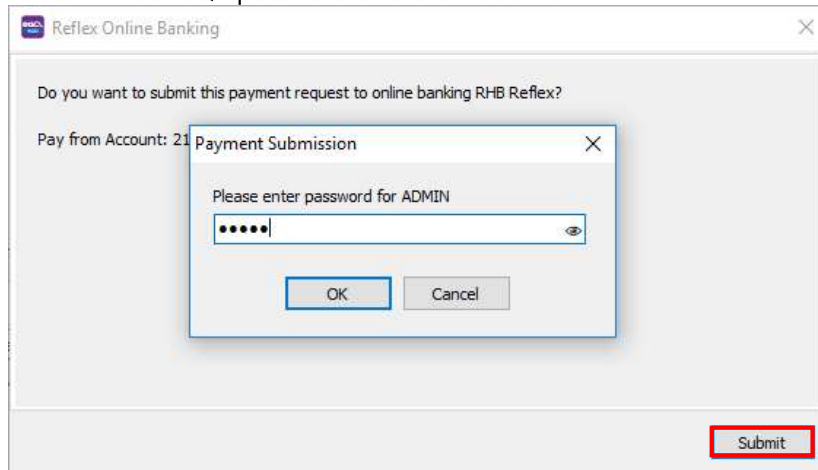
1.01

0.00

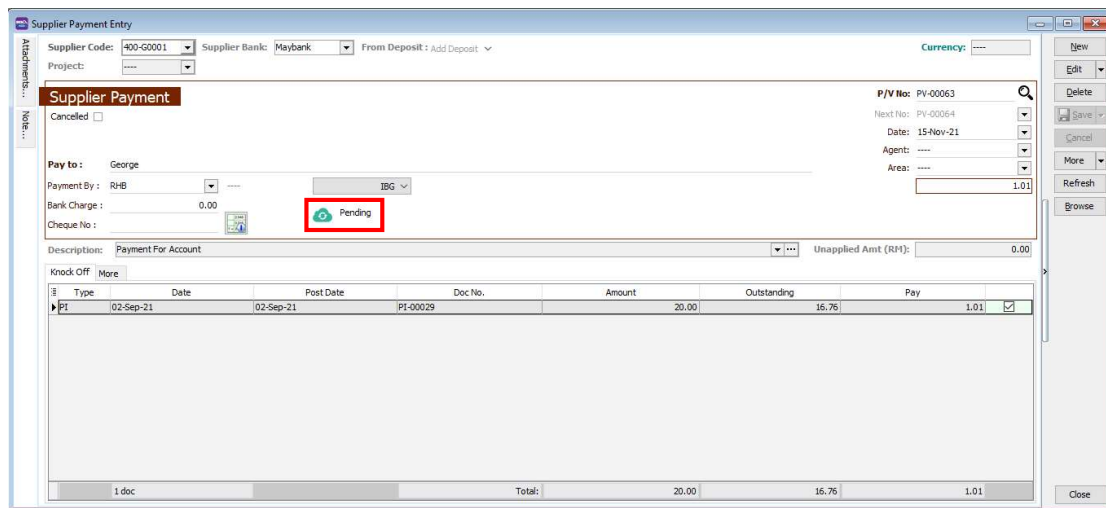
Pay 1.01

Close

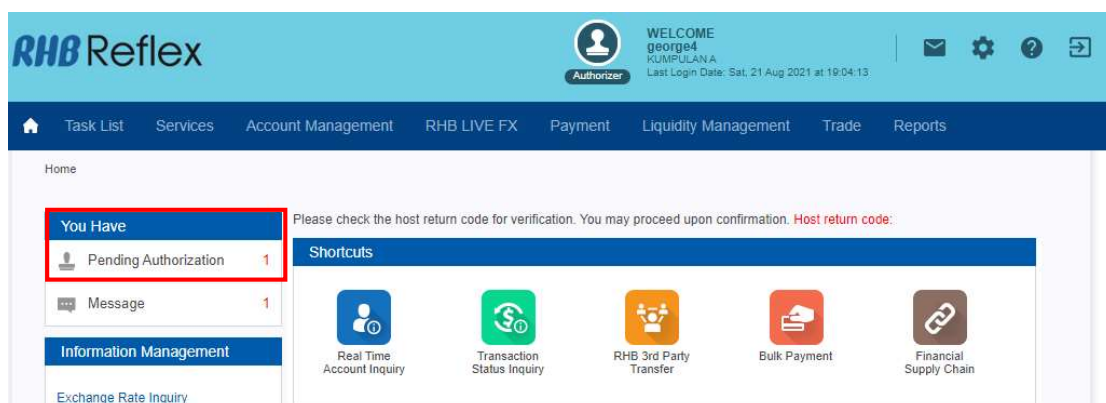
9. Enter SQL password and click “Submit”.



10. Payment status will be populated. Successful payment initiation status is “Pending”, otherwise please refer to the error message.



11. Login to RHB Reflex for payment authorization.



Payment – Instant Transfer

1. Select Supplier -> Supplier Payment -> click “New”

SQL Account Enterprise Edition - PVT SQL Account [2020]

File Edit View GL Customer Supplier Sales Purchase Stock Production SST/GST Banking Inquiry Tools Window Help

Maintain Supplier...

Supplier Payment Entry

P/V No. Date

P/V No.	Date	Currency	Amount	U/A Amount
PV-00002	1/6/2019	----	30,000.00	30,000.00
PV-00046	1/6/2019	----	1.00	0.00
PV-00005	1/7/2019	----	10,000.00	10,000.00
PV-00006	1/7/2019	----	10,000.00	10,000.00
PV-00045	2/19/2019	----	1,000.00	0.00
PV-00049	7/9/2019	----	1,310.00	0.00

6 vouchers

52,311.00 50,000.00

Invoice/ Debit Note Knock Off

Type	Date	Document No.	Org. Amount	Outstanding	Paid Amt.
<No data to display>					

doc

Supplier Payment Working Date 4/27/2020 ADMIN CAPS NUM SCRL INS WI-V3.0.3.32900 Firebird 3.0

2. Select Supplier Code : created in Maintain Supplier
3. Select Supplier Bank : Non RHB crediting bank account
4. Select Payment By : RHB bank account
5. Select “Instant Transfer” payment mode.
6. Select Date (Payment date)
– Future dated payment will be submitted to Reflex if future date is selected.
7. Click “Save”.
8. Reflex Online Banking will be pop-out, click “Submit” to proceed.

Supplier Payment Entry

Supplier Code: 400-G0001 Supplier Bank: Maybank From Deposit: Add Deposit

Project:

Supplier Payment

Cancelled ☐

Pay to: George

Payment By: RHB

Bank Charge: 0.00

Cheque No:

Description: Payment For Account

Knock Off More

Type	Date	Post Date	PL
P1	02-Sep-21	02-Sep-21	PL

1 doc

Total: 20.00 15.74 1.02

Reflex Online Banking

Do you want to submit this payment request to online banking RHB Reflex?

Pay from Account: 248

Submit

Supplier Payment Entry

P/V No: PV-00064

Next No: PV-00065

Date: 15-Nov-21

Agent:

Area:

1.02

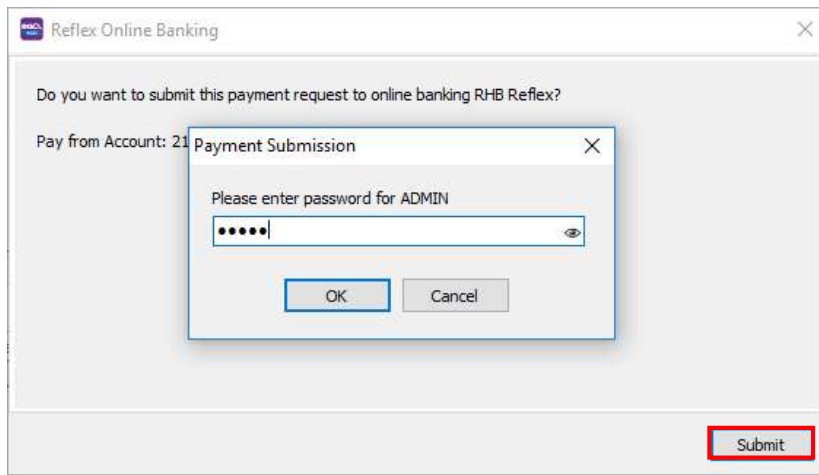
Pay (R/H): 0.00

Pay 1.02

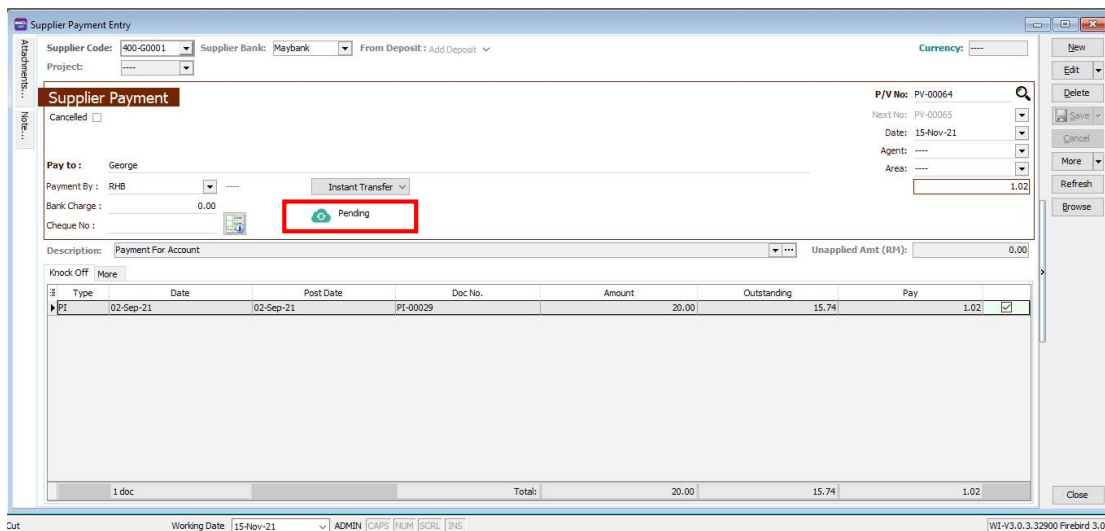
Save

Version 5.2021.916.807 x86 Working Date 15-Nov-21 ADMIN CAPS NUM SCRL INS WI-V3.0.3.32900 Firebird 3.0

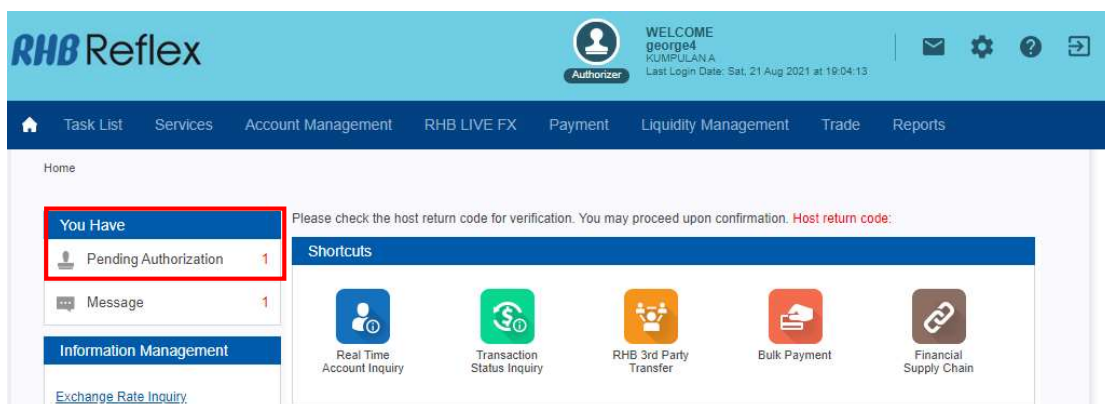
9. Enter SQL password and click “Submit”.



10. Payment status will be populated. Successful payment initiation status is “Pending”, otherwise please refer to the error message.



11. Login to RHB Reflex for payment authorization.



Payment – DuitNow

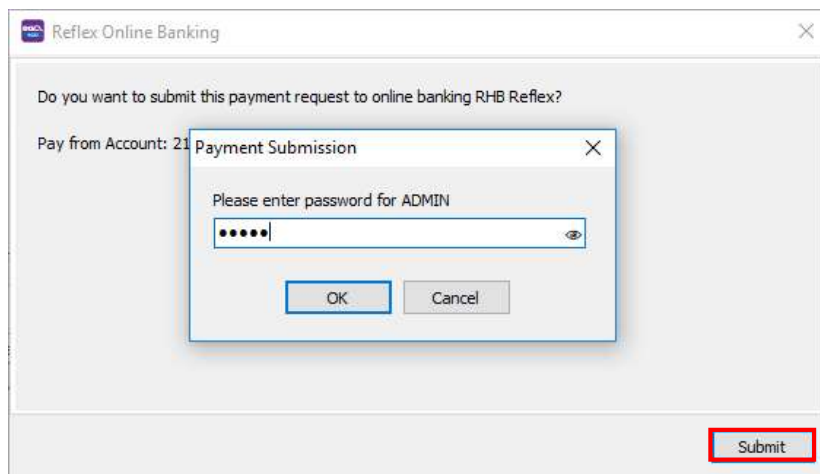
DuitNow transfer via proxy is supported includes IC Number, Business Registration Number & Mobile Number.

1. Select Supplier -> Supplier Payment -> click “New”

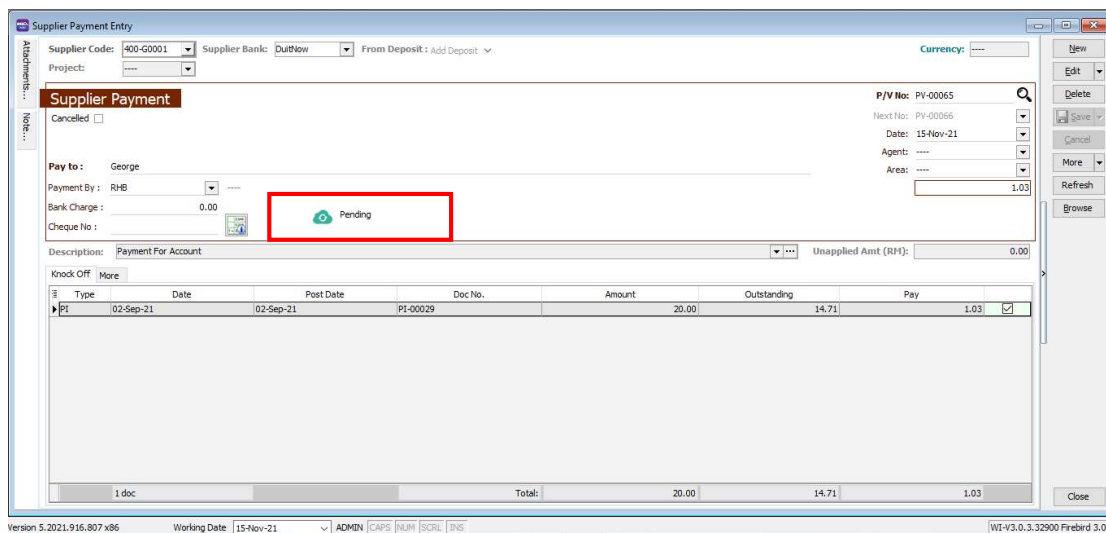
Currency	Amount	U/A Amount
---	30,000.00	30,000.00
---	1.00	0.00
---	10,000.00	10,000.00
---	10,000.00	10,000.00
---	1,000.00	0.00
---	1,310.00	0.00

2. Select Supplier Code : created in Maintain Supplier
3. Select Supplier Bank : DuitNow
4. Select Payment By : RHB bank account
5. Select Date (Payment date)
– Future dated payment will be submitted to Reflex if future date is selected.
6. Click “Save”.
7. Reflex Online Banking will be pop-out, click “Submit” to proceed.

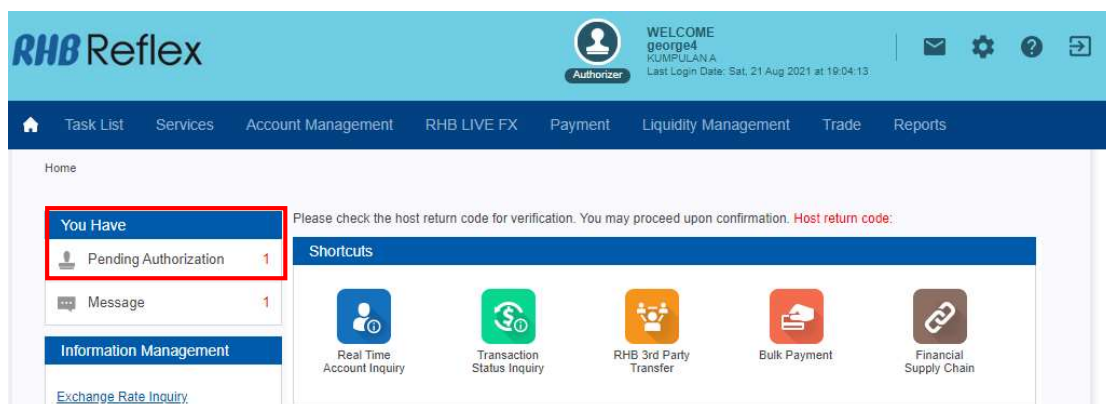
8. Enter SQL password and click “Submit”.



9. Payment status will be populated. Successful payment initiation status is “Pending”, otherwise please refer to the error message.



10. Login to RHB Reflex for payment authorization.



Payment – JomPay

1. Select Supplier -> Supplier Payment -> click “New”

SQL Account Enterprise Edition - PVT SQL Account [2020]

File Edit View GL Customer Supplier Sales Purchase Stock Production SST/GST Banking Inquiry Tools Window Help

Supplier Payment Entry

Supplier Invoice...
Supplier Payment...
Supplier Debit Note...
Supplier Credit Note...
Supplier Refund...
Supplier Contra...
Print Supplier Document (InterBank GIRO) Listing...
Print Supplier Balance Report...
Print Supplier Due Document...
Print Supplier Aging Report...
Print Supplier Statement...
Print Supplier Post Dated Cheque Listing...
Print Supplier Analysis By Document...
Print Supplier Bills and Payment Analysis...

P/V No.	Date	Currency	Amount	U/A Amount
PV-00002	1/6/2019	----	30,000.00	30,000.00
PV-00046	1/6/2019	----	1.00	0.00
PV-00005	1/7/2019	----	10,000.00	10,000.00
PV-00006	1/7/2019	----	10,000.00	10,000.00
PV-00045	2/19/2019	----	1,000.00	0.00
PV-00049	7/9/2019	----	1,310.00	0.00

6 vouchers

52,311.00 50,000.00

Invoice/ Debit Note Knock Off

Type	Date	Document No.	Org. Amount	Outstanding	Paid Amt.
<No data to display>					

doc

Supplier Payment Working Date: 4/27/2020 ADMIN CAPS NUM SCRL INS WI-V3.0.3.32900 Firebird 3.0

2. Select Supplier Code : created in Maintain Supplier
3. Select Supplier Bank : JomPAY
4. Select Payment By : RHB bank account
5. Select Date (Payment date)
– Future dated payment will be submitted to Reflex if future date is selected.
6. Click “Save”.
7. Reflex Online Banking will be pop-out, click “Submit” to proceed.

Supplier Payment Entry

Supplier Code: 400-G0001 Supplier Bank: JomPAY From Deposit: Add Deposit

Project:

Supplier Payment

Cancelled ☐

Pay to: George

Payment By: RHB

Bank Charge: 0.00

Cheque No:

Description: Payment For Account

Knock Off: More

Type	Date	Post Date
P	02-Sep-21	02-Sep-21

1 doc

Total: 20.00 12.71 2.00

Reflex Online Banking

Do you want to submit this payment request to online banking RHB Reflex?

Pay From Account: 248

Submit

P/V No: PV-00066

Next No: PV-00067

Date: 15-Nov-21

Agent:

Area: 2.00

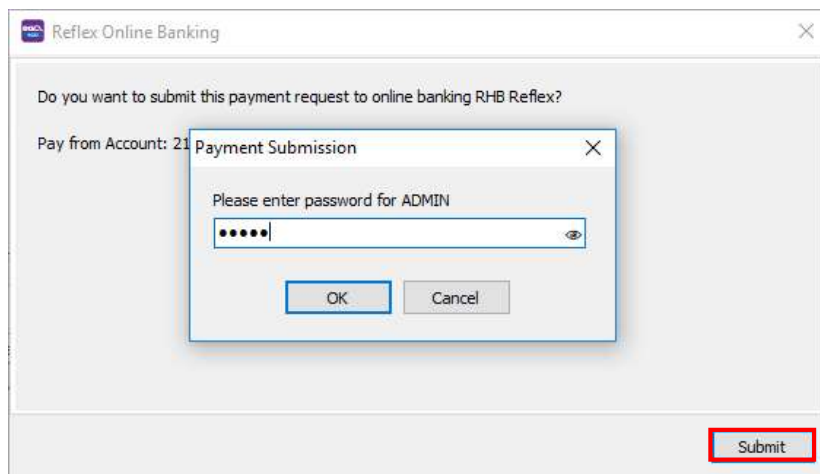
Applied Amt (RHB): 0.00

Pay: 2.00

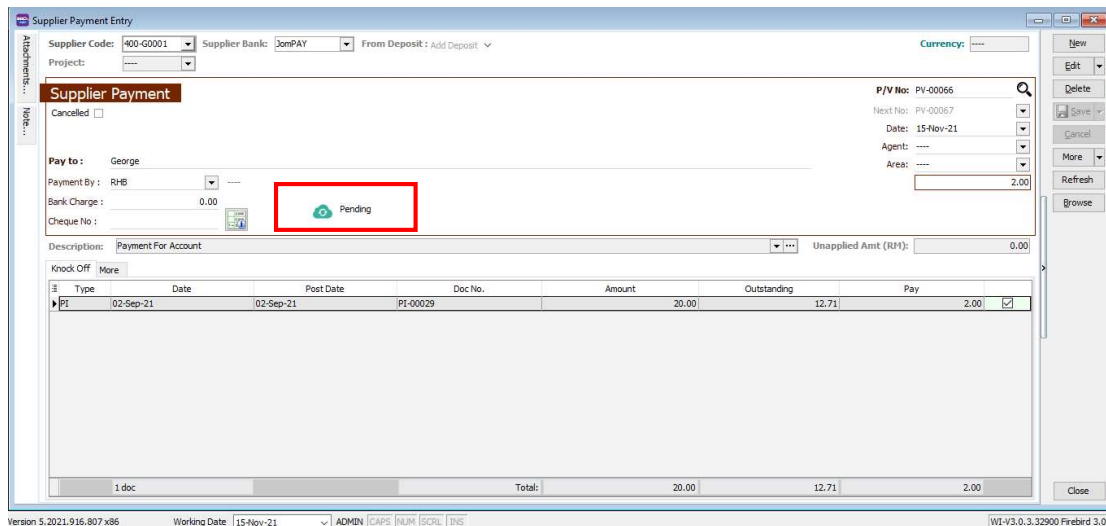
Save

Supplier Payment Working Date: 15-Nov-21 ADMIN CAPS NUM SCRL INS WI-V3.0.3.32900 Firebird 3.0

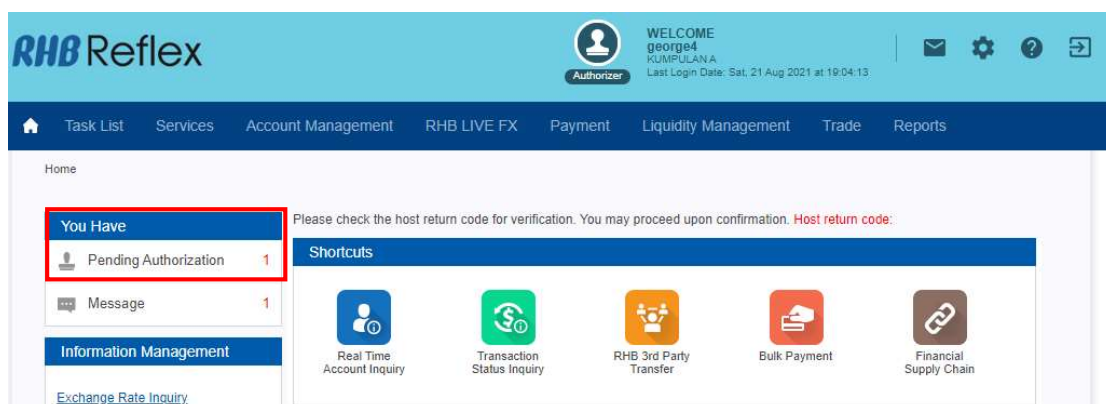
8. Enter SQL password and click “Submit”.



9. Payment status will be populated. Successful payment initiation status is “Pending”, otherwise please refer to the error message.



10. Login to RHB Reflex for payment authorization.



Payment Status Update

To perform payment status update, click on the green icon.
Success – Payment has successfully processed by the bank

Supplier Payment Entry

Supplier Code: 400-G0001 Supplier Bank: Maybank From Deposit: Add Deposit

Project:

Currency:

P/V No: PV-00055

Next No: PV-00059

Date: 02-Sep-21

Agent:

Area:

Unapplied Amt (RM): 0.00

Pay to: George Testing

Payment By: RHB

Bank Charge: 0.00

Cheque No:

Description: Payment For Account

Knock Off: More

Type	Date	Post Date	Doc No.	Amount	Outstanding	Pay
PI	02-Sep-21	02-Sep-21	PI-00029	20.00	18.79	0.03

1 doc Total: 20.00 18.79 0.03

Information: Payment status is now updated.

OK

version 5.2021.9.15.806 x86 Working Date: 10-Sep-21 ADMIN CAPS NUM SCRL RHB WI-V3.0.3.32900 Firebird 3.0

Unsuccess – Payment has rejected by the bank, please login to RHB Reflex for further details or contact RHB Reflex customer service @ +603-9206 8118, then select language and press '3' to speak to Reflex agent.

Supplier Payment Entry

Supplier Code: 400-G0001 Supplier Bank: Maybank From Deposit: Add Deposit

Project:

Currency:

P/V No: PV-00057

Next No: PV-00060

Date: 03-Sep-21

Agent:

Area:

Unapplied Amt (RM): 0.00

Pay to: George Testing

Payment By: RHB

Bank Charge: 0.00

Cheque No:

Description: Payment For Account

Knock Off: More

Type	Date	Post Date	Doc No.	Amount	Outstanding	Pay
PI	02-Sep-21	02-Sep-21	PI-00029	20.00	18.79	0.05

1 doc Total: 20.00 18.79 0.05

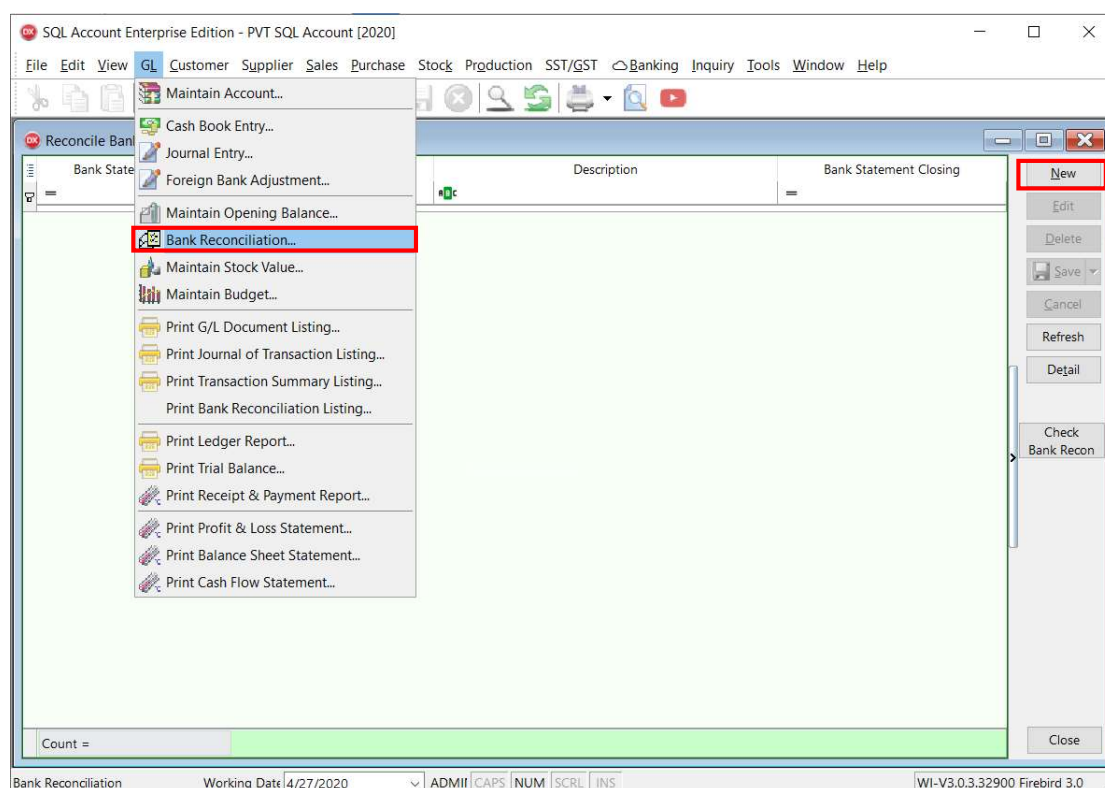
IBG

Unsuccess

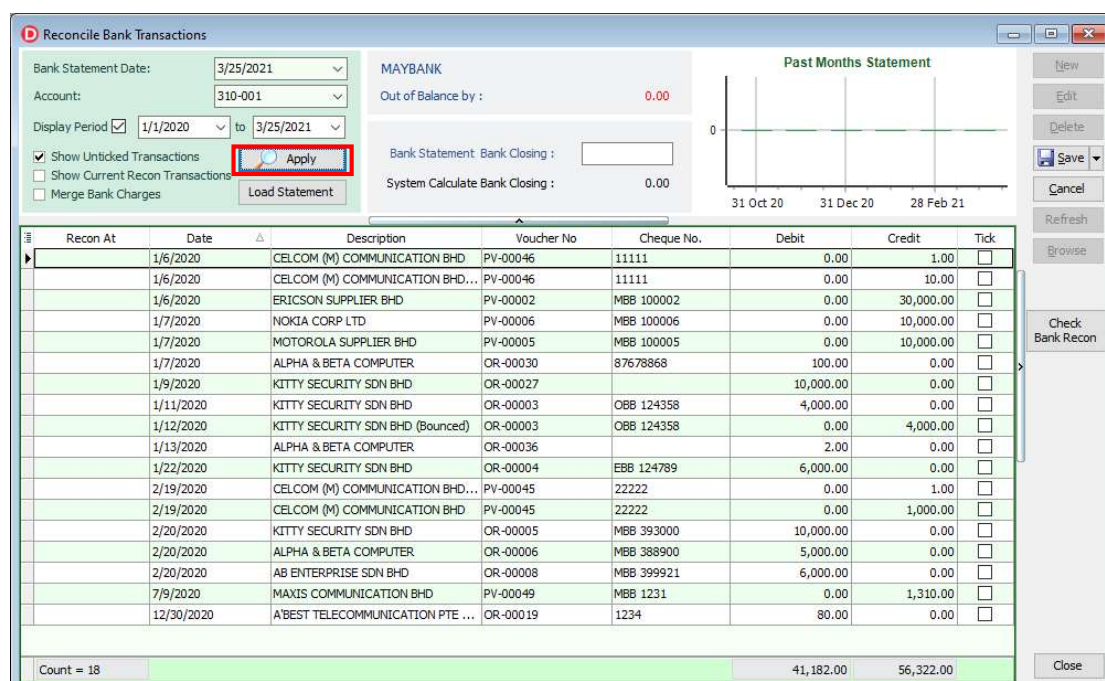
version 5.2021.9.15.806 x86 Working Date: 10-Sep-21 ADMIN CAPS NUM SCRL RHB WI-V3.0.3.32900 Firebird 3.0

Bank Reconciliation

1. Select GL menu -> Bank Reconciliation -> click "New"



2. Select Bank Statement Date and Display Period
3. Click "Apply"



4. Click "Load Statement", transaction history (T-1) will be populated.

Reconcile Bank Transactions

Bank Statement Date: 3/25/2021
 Account: 310-001
 Display Period: 1/1/2020 to 3/25/2021
☒ Show Unticked Transactions
☐ Show Current Recon Transactions
☐ Merge Bank Charges
 Apply Load Statement

MAYBANK
 Out of Balance by: 0.00
 Bank Statement Bank Closing: 0.00
 System Calculate Bank Closing: 0.00

Past Months Statement

Recon At	Date	Description	Voucher No.	Cheque No.	DR	CR	Tick	Bank Statement (Match)
	1/7/2020	ALPHA & BETA...	OR-00030	87678868	100.00	0.00	☐	
	1/9/2020	KITTY SECURI...	OR-00027		10,000.00	0.00	☐	
	1/11/2020	KITTY SECURI...	OR-00003	OBB 124358	4,000.00	0.00	☐	
	1/12/2020	KITTY SECURI...	OR-00003	OBB 124358	0.00	4,000.00	☐	
	1/13/2020	ALPHA & BETA...	OR-00036		2.00	0.00	☐	
	1/22/2020	KITTY SECURI...	OR-00004	EBB 124789	6,000.00	0.00	☐	
	2/19/2020	CELCOM (M) C...	PV-00045	22222	0.00	1.00	☐	
	2/19/2020	CELCOM (M) C...	PV-00045	22222	0.00	1,000.00	☐	
					41,182.00	56,322.00		Untick = 18

SQL Count = 18

Date	Description	DR	CR	Balance	Match
5/8/2020	190217790401 null 1389680 3	300.00 OR PM	0.00	JE	
5/8/2020	190217790396 null null 4	4,000.00 OR PM	0.00	JE	Match
5/8/2020	190217790405 null null 4	4,000.00 OR PM	0.00	JE	Match
5/8/2020	2019021700001R null null	42,860.00 OR PM	0.00	JE	
5/8/2020	rahman1 rahman 2 null 4	1,341.00 OR PM	0.00	JE	
5/8/2020	Rahman happy Rahman sad null 4	1,314,5... OR PM	0.00	JE	
5/8/2020	rahman1 rahman 2 null 4	1,341.00 OR PM	0.00	JE	

RHB

5. Click Match to perform reconciliation between SQL and RHB bank statement transaction.
 - A. Amount must be same
 - B. The reference must be same
 - C. Click "Match" when both are matched

Transaction initiated from SQL is will be matched automatically.

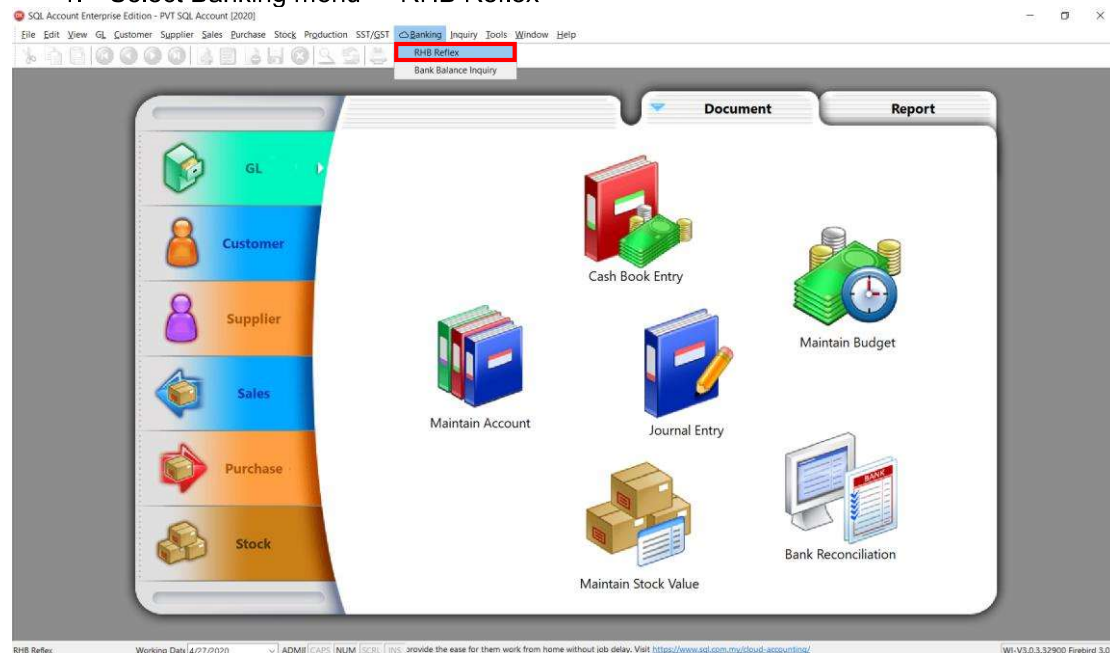
Note: RHB bank statement update at 8am daily.

Unlink RHB Reflex Account

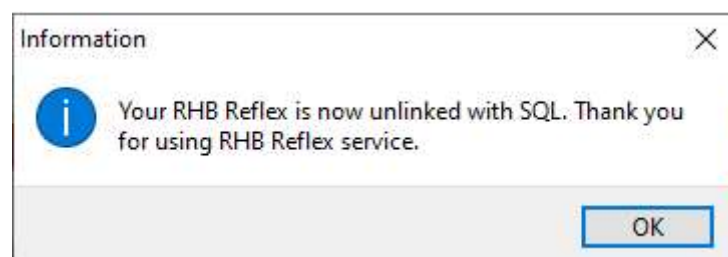
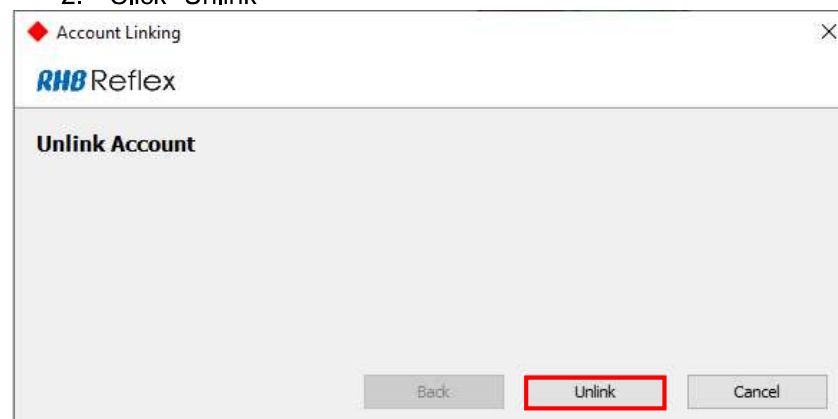
User is required to unlink RHB Reflex account if

- i. to change user email address &
- ii. to tag a new RHB Reflex user with different user access.

1. Select Banking menu -> RHB Reflex



2. Click "Unlink"



Support Channel

RHB Reflex Online Banking Enquiries

1. Call 03-9206 8118
2. Select Language (Only for 1st call.)
3. Press '3' to speak to REFLEX agent directly

or email to reflex.support@rhbgroup.com

SQL Accounting Enquiries

Tel : +603 7890 1299 (Sales)

Tel : +603 7890 1300 (Support)

Fax : +603 5886 9913

RHB Reflex User Linking User Guide

Please refer below URL link for RHB User Linking user guide.

https://www.rhbgroup.com/files/myreflex/premium/topic/all/RHB_SME_e_Solution_User_Reference_Guide_for_CBO.pdf